


# September 2024 Payroll Calendar

Calendar Subject to Change

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2  <b>We'll Be Closed</b> <small>IN OBSERVANCE OF LABOR DAY</small>	3 <b>Pay Day</b> <u>for Administrators</u>	4	5	6	7
8	9	10 <b>PAY DAY</b> <u>For Classified,</u> <u>Teacher Extra Pay &amp;</u> <u>Sub Teachers</u>	11	12	13	14
15	16 <b>Kronos Approval</b> <b>For Classified</b> <b>09/1-9/15 By 10AM</b>	17	18	19	20	21
22	23	24 Kronos Time entry due For Certificated Extra Pay, Sub Teachers, & All Teacher Absences By 10am	25 <b>Pay Day</b> <u>For Classified</u>	26	27	28
29	30 <b>Pay Day</b> <u>Certificated</u>  <b>Kronos Approval</b> <b>Certificated &amp;</b> <b>Classified</b> <b>9/16-9/30 By 10AM</b>					

**WARRANT LISTINGS ARE DUE TWO DAYS PRIOR TO RESPECTIVE PAY DAYS!**