



**VACANCY FOR THE 2025-2026 SCHOOL YEAR**

**Position:** **RECREATION LEADER (7 Hours)**

**Opening Date:** **MONDAY, JUNE 23, 2025**

**Closing Date:** **FRIDAY, JULY 4, 2025 - NO LATER THAN 3:30 P.M.**



**Note to Applicant:** Your application must be filled out completely and will only be accepted if it clearly indicates that the minimum requirements for the posting are met. Applications for employment are accepted online via **EDJOIN.ORG**. **It is your responsibility to review your application after submitting and ensure all the requirements were attached to the application before the closing date. You can do that by going back to view your application on EDJOIN. Incomplete applications will not be considered.**

**Benefits:** New hires, working 4 or more hours, may be eligible for benefits after passing a 60-day work period.

**Salary:** \$20.43/hr. – \$24.85/hr. – (All employees are hired on Step 1 unless verification of previous experience in a school district).

**Minimum Requirements:** High School Diploma or equivalent **AND:**

- Six (6) months experience working with children in a structured environment **AND**
- College level classes in child development, child behavior/psychology, physical education, and recreation **(Transcripts must be attached)**
- Current CPR and First Aid Certification **(Must attach Cert)**
- Two (2) recent letters of reference **(Must attach)**
- **To be considered all requirements must be attached when submitting application.**

**Will be required to attend training pertaining to job duties and must possess and maintain CPR and First Aid certification during course of employment.**

**Example of Duties:** The following tasks are essential for this position. Incumbents in this classification may not perform all of these tasks, or may perform similar related tasks not listed here: Develops, implements, and supervises structured recreational programs and activities during non-instructional time which focus on creating a positive school climate; serves as a positive role model for students and interacts with all students with fairness and equity; supports the school's positive behavioral intervention and supports programs; responsible for the organization and maintenance of recreational equipment; assists teaching staff in the implementation of Physical Education curriculum. **Minimum knowledge of:** Techniques and strategies of working with children; the effect of positive engagement and positive reinforcement to foster appropriate student behavior and meaningful relationships; age appropriate recreation programs and recreational activities; program development and implementation. **Skill and ability to:** Supervise and direct students in positive and appropriate manner and work cooperatively with faculty and staff; interpret rules and regulations; foster enthusiasm and participation in recreational activities; enforce rules and regulations firmly, fairly, and equitably; maintain professional confidentiality; work harmoniously with school personnel, supervisors, parents, students, and the community; communicate effectively, calmly, and professionally. Perform other related duties as assigned. (Complete job description available in Human Resources).

**Examination:**

**Applicants must successfully complete each part of the examination process in order to be considered further.**

**WRITTEN TEST: TBD– TIME TO BE DETERMINED. TIME & DATE MAY BE SUBJECT TO CHANGE. (PLEASE CHECK YOUR EMAIL FOR AN INVITATION TO TEST).**

**PLEASE NOTE: WE MAY REQUIRE SUPERVISOR RECOMMENDATION FORMS FOR IN HOUSE EMPLOYEES.**

**PERFORMANCE TEST: TO BE DETERMINED**

**SCORING:** Written examination will carry a weight of 100%.

All examinations must be passed with 75% or better. An eligibility list will be in effect for 6 months or until less than 3 applicants remain on the list.

If FIVE (5) permanent employees from the Lancaster School District demonstrate the ability to meet the job qualifications, the position will be filled on a promotional basis.

**General  
Information:**

**Physical Requirements and Working Conditions**

- Required vision (which may be corrected) to read small print.
- Required the mobility to stand, stoop, reach and bend. Require mobility of arms to reach and dexterity of hands to grasp and manipulate small objects.
- Is subject to inside and outside environmental conditions.
- Require the ability to stand for long periods.
- Require the ability to walk long distances.
- Will be required to have live scan fingerprinting completed and cleared prior to beginning work.
- May be required to take and pass a physical examination.

**Tuberculosis or Chest X-Ray**

Before being employed and beginning work for this District, you will be required to file evidence of having had tuberculosis Mantoux examination (Intradermal skin test) with a negative result within the past year (or have submitted to a tuberculosis risk assessment within the past 60 days). Medically verified positive skin test results require a chest x-ray.

**Other Requirements:**

State law requires all of our employees to swear or affirm allegiance to the United States and the State of California and to be fingerprinted for the purpose of a confidential background investigation.

Pursuant to Public Law 99-603 (US Immigration and Naturalization Service), all employees hired after November 6, 1986, must provide proof of work eligibility. Please be prepared to provide appropriate documentation, which establishes your right to work in this country.

**"AN AFFIRMATIVE ACTION - EQUAL OPPORTUNITY EMPLOYER"**