

March 2024 Payroll Calendar

Calendar Subject to Change



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1 Pay Day <u>for Administrators</u>	2
3	4	5	6 *REMINDER* Classified Warrant due	7	8 Pay Day For Classified, Teacher Extra Pay, & Sub Teachers All sub checks mailed	9
10	11	12	13	14 EARLY Kronos Approval Classified 3/1-3/15 By 10am	15	16
 HAPPY St. Patrick's DAY	18 Kronos Time entry due For Certificated Extra Pay, Sub Teachers, & All Teacher Absences By 10AM	19	20 *REMINDER* Classified Warrant due	21 EARLY Kronos Approval Certificated & Classified 3/16-3/31 By 10am	22 Pay Day <u>For Classified</u> *REMINDER* Certificated Warrant due	23
24	25	26	27	28	29 Pay Day <u>For Certificated</u> Payroll will Distribute 10:00am -2:00pm District Office Closed	30
31	 Spring Break					



WARRANT LISTINGS ARE DUE THREE (2) DAYS PRIOR TO RESPECTIVE PAYDAYS!