

AV SELPA IEP Meeting Agenda

Student's Name:

School:

Administrator/Facilitator:

Case Manager/Chairperson:

DOB:

IEP Date:

General Meeting Norms/Guidelines

Ask questions for clarification.

Be open to the ideas and views of others.

Be respectful.

Communicate clearly and listen carefully.

Honor time limits and stay on task.

Share your views willingly.

Silence all devices.

START UP:

- ☐ Welcome
- ☐ Introductions, Roles, and Contributions for this IEP process
 - ☐ Attendance and Excusal of Team Member if applicable
- ☐ IEP Team Norms/Guidelines
- ☐ Purpose of the IEP
- ☐ Agenda Overview
- ☐ IEP Meeting Outcomes- By the end of the meeting we will have:
 - a shared understanding of _____ present levels of performance
 - a shared understanding and agreement on goals and objectives
 - an agreement of educational placement and services
- ☐ Offer of Parents Rights and Procedural Safeguards

PRESENT LEVELS OF PERFORMANCE:

What is it that the student knows, understands, and is able to do?

- ☐ Review student history
- ☐ Strengths
- ☐ Parent Concerns
- ☐ Challenges and Concerns
- ☐ Assessment Summary
- ☐ Eligibility

ESTABLISH GOALS AND OBJECTIVES: or N/A ☐

What is it that we want the student to know, understand, and be able to do in a year?

- ☐ Progress towards current goals
- ☐ Development of new goals to address identified challenges and concerns.
- ☐ Accommodations and Modifications

DETERMINE EDUCATIONAL PLACEMENT AND/OR SERVICES:

In what least restrictive environment can the goals be implemented?

- ☐ Placement discussion, consider continuum of placement options and harmful effects
- ☐ Recommended Supports and Services needed to implement goals
 - ☐ Related Services
 - ☐ Accommodations and Modifications
 - ☐ Participation in Statewide Assessment
 - ☐ H.S. Transition (Post-Secondary Outcomes)

ENDING:

- ☐ Eligibility and Offer of FAPE or N/A
- ☐ Confirm agreements and sign paperwork
- ☐ Copies of IEP to parent and staff
- ☐ Adjourn the meeting
- ☐ Acknowledgements
- ☐ IEP survey