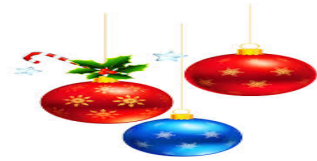




# December 2024 Payroll Calendar



Calendar Subject to Change

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 <b>Pay Day</b> <u>for Administrators</u>	3	4	5	6	7
8	9	10 <b>PAY DAY</b> <u>For Classified,</u> <u>Teacher Extra Pay &amp;</u> <u>Sub Teachers</u>	11	12 <b>EARLY</b> <b>Kronos Approval</b> <b>For Classified</b> 12/1-12/15 By 10AM	13	14
15	16	17 Kronos Time entry due For  Certificated Extra Pay, Sub Teachers, & All Teacher Absences By 10am	18	19 <b>Early</b> <b>Kronos Approval</b> <b>Certificated</b> <b>&amp; Classified</b> 12/16-12/31 By 10AM	20	21
22	23 <b>Pay Day</b>  <u>For Classified</u>  Payroll will Distribute 10am -2:30pm	24  District Office Closed	25  <b>MERRY CHRISTMAS</b>	26	27	28
29	30 <b>Pay Day</b>  <u>Certificated</u>  Payroll will Distribute 10am -2:30pm	31  Have a safe and fun New Year's Eve! <u>District Office Closed</u>				



**WARRANT LISTINGS ARE DUE TWO DAYS PRIOR TO RESPECTIVE PAY DAYS!**