

April 2024 Payroll Calendar

Calendar Subject to Change

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 PAY DAY for Administrators	2	3	4	5	6
7	8 *REMINDER* Classified Warrant due	9	10 PAY DAY For <u>Classified</u> Teacher Extra Pay, & Sub Teachers All sub checks mailed	11	12	13
14	15 Kronos Approval for Classified 4/01-4/15 by 10am	16	17	18	19	20
21	22 Kronos Time entry due For Certificated Extra Pay, Sub Teachers, & All Teacher Absences By 10am	23 *REMINDER* Classified Warrant due	24	25 <u>PAY DAY</u> For <u>Classified</u>	26 *REMINDER* Certificated Warrant due	27
28	29	30 PAY DAY <u>Certificated</u> Kronos Approval Admin, Certificated & Classified 4/16-4/30 by 10am				

WARRANT LISTINGS ARE DUE TWO DAYS PRIOR TO RESPECTIVE PAYDAYS!